

**A RESOLUTION OF THE BOROUGH OF LITTLESTOWN,
ADAMS COUNTY, PENNSYLVANIA
BY THE LITTLESTOWN BOROUGH COUNCIL
ESTABLISHING FEES FOR SERVICES AND PERMITS**

WHEREAS, The Code of the Borough of Littlestown provides that the herein listed fees for various permits, licenses, services, etc. provided and/or rendered by the Borough of Littlestown, Adams County, Pennsylvania shall be adjusted from time to time by resolution of the Borough Council.

NOW THEREFORE, be it resolved, and it is hereby resolved by the Borough of Littlestown, Adams County, Pennsylvania that the following fee schedule for such permits, licenses, services, etc. is hereby established:

PAVILION RENTAL FEES

Pavilion # 1	\$80.00
Pavilion # 2	\$70.00
Pavilion # 3	\$90.00

LICENSE

Plumber's License	
(Initial Fee)	\$30.00
(Renewal)	\$15.00

SUBDIVISION/LAND DEVELOPMENT FEES

Sketch Plan	\$100.00
Minor Plan (3 lots and under)	\$500.00
Major Plan (over 3 lots)	\$1,000.00

**Plus, Actual Costs of Legal Services, Engineer Services or Any Other Special Services That May Be Required.*

BUILDING PERMITS AND ZONING PERMITS

Residential Building Permits	\$100.00
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**Includes Sheds, Any Structural Additions or Changes in Egress, Additions New Construction Etc., Unless Project Requires Both a Building and Zoning Permit.*

Residential Zoning Permits	\$50.00
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**Includes Fences, Sheds, Pools, Patios, Slabs, Driveways Etc., Unless Project Requires Both a Building and Zoning Permit.*

Residential Building/Zoning Permit	\$150.00
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**If Project Requires Both a Building and Zoning Permit*

Commercial/Industrial Building Permits	\$200.00
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**Includes New Construction, Additions or Changes in Egress Etc., Unless Project Requires Both a Building and Zoning Permit.*

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Commercial/Industrial Zoning Permits \$125.00
**Includes Additions, New Construction, Changes in Egress Etc., Unless Project Requires Both a Building and Zoning Permit.*

Commercial/Industrial Building/Zoning Permit \$250.00
** If Project Requires Both a Building and Zoning Permit*

TEMPORARY HANDICAP SIGN APPLICATION

Request for Temporary Handicap Sign Application \$130.00 (non-refundable)
**Plus cost of the sign, material, and labor to install. Cost are to be established, updated and recorded on the application in January of each year.*

Temporary Handicap Sign Yearly Renewal \$10.00

OUTDOOR BURN PERMIT

Permit for Outdoor Burning \$20.00
**Includes all inspections to ensure regulations per the ordinance are met*

STREET PERMITS

Street Dig \$80.00

DEMOLITION PERMITS

Residential \$50.00
Commercial \$100.00

UCC PERMIT FEE

Pennsylvania State Building Permit Fee (Ucc) \$4.50
**This Fee Is in Addition to All Permit Fees*

OTHER PERMIT FEES

New Business Permits
New Business Permit Application Includes U & O \$200.00
Transient Retail Business – Daily \$40.00
Transient Retail Business – Monthly \$100.00
(30 days from issue date)
Transient Retail Business – 6 months \$250.00
(180 days from issue date)
Transient Retail Business – Yearly \$500.00
(12 months (365 days) from issue date)

Use & Occupancy Permits
Residential New Construction \$50.00 Each Unit
Residential Addition & Alteration \$35.00 Each Unit
Non-Residential New Construction \$75.00 Each Unit
Non-Residential Addition, Alteration or Address Change \$60.00 Each Unit
Non-Residential Use Change \$25.00 Each Unit

Intent to Construct Permits
Single Family, Duplex, Townhouse & Apartment \$7.00

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WATER QUARTERLY RENT CHARGES

From 0 to 750 Cubic Feet (<i>0 to 5610.39 gallons</i>)	\$33.00
Excess of 750 Cubic Feet	\$0.08 Per Cubic Foot

WATER MINIMUM CHARGES PER QUARTER

For multiunit, commercial, or industrial uses for water furnished through a meter for any use and in addition to the schedule of quarterly rent charges the minimum charge per meter per annum billed, however, on a quarterly basis for water service by the Borough of Littlestown shall be as follows:

Meter Size	
3/4" or less	\$132.00
1"	\$147.00
1 1/4"	\$184.00
1 1/2"	\$220.00
2"	\$294.00
2 1/2"	\$366.00
3"	\$440.00
4"	\$587.00
6"	\$880.00

WATER CAPITAL CHARGE FEES

Residential Tapping Fee:

Water Connection Fee Per Dwelling Unit <i>(Capacity Part: \$1,414, Distribution Part \$1,483)</i>	\$2,897.00
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Special Purpose Part, As Applicable (Applies Only To Certain Specific New Connections).
Reimbursement Part, As Applicable (Applies Only To Certain Specific New Connections).

Nonresidential Tapping Fee <i>(Capacity Part \$9.18, Distribution Part \$9.63)</i>	\$18.81 Per Gpd
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Minimum Tapping Fee Based on Meter Size:

Meter Size	Gallons Per Day	
3/4"	230	\$4,300.00
1"	390	\$7,200.00
1 1/2"	780	\$14,500.00
2"	1,240	\$23,200.00

The Tapping Fee for Properties with Water Meter Sizes Above Two Inches Will Be Individually Calculated Based on Meter Size and Type, Service Location and Line Capacity.

Plus, A Fee Per Unit for Water Meter Readout	\$45.00
Plus, A Fee Per Unit for Well Generator Contribution	\$45.00
Plus, A Fee Per Unit for Temporary Water Usage	\$45.00

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SEWER QUARTERLY RENT CHARGES

From 0 to 750 Cubic Feet (<i>0 to 5610.39 gallons</i>)	\$92.00
Excess of 750 Cubic Feet	\$0.095 Per Cubic Foot

SEWER CAPITAL CHARGE FEES

Residential Tapping Fee:	
Sewer Connection Fee Per Dwelling Unit	\$4,324.00
(<i>Capacity Part: \$364, Distribution Part \$3,960</i>)	
<i>Special Purpose Part, As Applicable (Applies Only to Certain Specific New Connections).</i>	
<i>Reimbursement Part, As Applicable (Applies Only to Certain Specific New Connections).</i>	

Nonresidential Tapping Fee	\$18.80 Per Gpd
(<i>Capacity Part \$1.58, Distribution Part \$17.22</i>)	

DISCONNECTION FEES

Requested by Homeowner	
Disconnection Fee	\$15.00
Reconnection	\$15.00
Termination Due to Nonpayment	
Disconnection Fee	\$45.00
Reconnection Fee	\$45.00

MISCELLANEOUS WATER/SEWER FEES

Additional 3/4" Or 5/8" Water Meters	\$402.00
Meters Over 3/4" Or 5/8"	Requires Quote
Duplicate Water/Sewer Bill	\$1.00 Per Bill
Billing History	\$15.00
Interim Bill Request (<i>final read fee</i>)	\$15.00 Per Unit

MISCELLANEOUS FEES

Insufficient Funds	\$35.00
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FIRE PROTECTION FEES

First 300 Sprinkler Heads	\$0.30 Each
Over 300 Sprinkler Heads	\$0.15 Each

For Each Service Connection, in Addition to the Sprinkler Head Charges

Connection Size	
2"	\$24.00 Per Year
2 1/2"	\$35.00 Per Year
3"	\$48.00 Per Year
4"	\$84.00 Per Year
6"	\$145.00 Per Year
8"	\$240.00 Per Year

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Hose Connection Less Than 2"	\$1.25 Each
Hose Connection 2" or Greater	\$2.50 Each
First Private Fire Plugs	\$45.00
Additional Private Fire Plugs	\$12.50 Each
First Outside Hose Connection	\$12.50
Additional Outside Hose Connections	\$6.50 Each

OTHER FIRE PROTECTION FEES

Special Mains to Furnish Adequate Fire Protection will be at the Cost of the property owner

Fire Hydrants on the Borough System outside Borough Limits <i>*To be billed on a quarterly basis directly to the Townships</i>	\$55.00 Each
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JUNKYARD

Application Fee	\$100.00
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PEDDLING/HAWKERS/SOLICITATION

Hawker & Peddler First Person	\$50.00
Hawker & Peddler Each Addition Person	\$25.00

VEHICLES & TRAFFIC

Parking Meters	
Regulation of Parking in Individual Metered Parking Spaces 30 Minutes	\$0.25
Temporary Reserved Parking Space Sum Per Day	\$30.00

PARKING VIOLATIONS

At Meter Number	\$10.00
In No Parking Zone	\$15.00
Parking in Restricted Zone	\$15.00
More Than 12 Inches from Curb	\$15.00
Within 15 Feet of Fire Hydrant	\$25.00
Within 25 Feet of Intersection	\$20.00
Within 30 Feet of Stop Sign	\$20.00
Double Parked	\$20.00
Parking in Front of Private Drive	\$20.00
Parking on Private Property	\$20.00
Against Traffic	\$20.00
Snow Emergency Routes	\$50.00
Borough Storage Charges Per Day	\$15.00
Impounding & Towing (At Owners Expense) Set by Towing Company	

BOROUGH STAFFING

Secretary & Manager	\$64.00
Office Staff/Code/Police Secretary	\$38.00
Public Works Supervisor and Staff	\$52.00

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Water/Sewer Supervisor and Staff	\$67.00
Chief and Sergeant	\$98.00
Officers and Detective	\$97.00

**rates are per hour per individual with a 1-hour minimum charge

BOROUGH EQUIPMENT


Backhoe with operator	\$175.00
Dump Truck with operator	\$125.00
Pick-Up Truck with operator	\$100.00
Bucket Truck with operator	\$125.00
Mower with operator	\$100.00
Jetter Camera with operator	\$150.00
Street Sweeper with operator	\$150.00

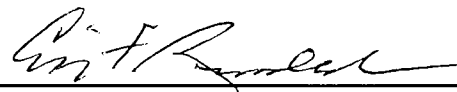
**rates are per hour per piece of equipment with a 1-hour minimum charge

IN WITNESS WHEREOF, The Present Resolution Has Been Duly Adopted this 28th Day of February 2023, By the Littlestown Borough Council, In Duly Convened Public Session.

ATTEST:

**LITTLESTOWN BOROUGH COUNCIL
BOROUGH OF LITTLESTOWN,
ADAMS COUNTY, PENNSYLVANIA**


Sandy Conrad
Borough Secretary

By: 
Craig F. Rosendale
Council President